

CALIFORNIA INSTITUTE OF TECHNOLOGY

International Offices at Caltech and JPL

INSTRUCTIONS FOR BUSINESS VISITORS

This sheet is designed for people coming to Caltech to consult, observe, and/or collaborate for a short time. It is not appropriate for people who will be employed by Caltech. If you are coming to Caltech for employment, please consult with International Scholar Services about a J or H visa. You can reach us at 626.395.2188 or iss@caltech.edu.

Citizens of Andorra, Austria, Australia, Belgium, Brunei, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Japan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Monaco, the Netherlands, New Zealand, Norway, Portugal, San Marino, Singapore, Slovakia, Slovenia, South Korea, Spain, Sweden, Switzerland, and the United Kingdom:

For visits less than 90 days, you can enter the United States without obtaining a B-1 Visitor for Business visa stamp from a U.S. Consulate, provided you meet the eligibility requirements for the Visa Waiver Program and register with [ESTA](#).

Citizens of all other countries:

You should apply for a B-1 Visitor for Business visa at the nearest [U.S. Embassy or Consulate](#), if you do not already have a valid visa stamp endorsed in your passport. The U.S. Department of State provides more information about [documentation requirements](#) and [visitor visas](#) on its website.

Supplemental documentation:

We suggest that you obtain a letter of invitation from your Caltech host.

Your stay in the United States:

Upon arrival in the United States, B-1 visitors will receive a Form I-94 (Arrival-Departure Record) which will be stapled into your passport. The I-94 identifies your status in the United States and should be endorsed with a B-1. Visa Waiver Program participants will receive an admission stamp in your passport, with an annotation of "WB". This will enable you to receive reimbursements or honoraria, pursuant to any agreements you may have with your Caltech host.

Please be aware that if you are planning to visit other campuses, you are restricted to getting honoraria from no more than 6 institutions of higher education within 6 months.

Please be aware that a WB or B-1 entry is inappropriate if your Caltech host has offered you an honorarium and your visit to Caltech is going to last longer than 9 days.