INTERNATIONAL SCHOLAR ORIENTATION
PRESENTED BY INTERNATIONAL SCHOLAR SERVICES
MEET THE ISS STAFF

Annabeth Rickley, IO Coordinator
Ilana Smith, IO Director
Kathy Shek, International Scholar Advisor (Temporary)
Barbara Avouac, Cultural Adjustment & Relocation Advisor
Katie Weatherall, ISS Case Coordinator
Rose Flynn, Associate Director
Annabeth Rickley, IO Coordinator
AGENDA

- Attendance – put your name and status in the chat
- U.S. immigration basics
  - Documents
  - Safeguarding your status
  - Travel and reentry
- Campus resources
- Nonimmigrant status details
  - F-1 OPT
  - H-1B
  - J-1
- Should be valid for 6+ months
- Name = MRZ
- Renew with your embassy
IMMIGRATION DOCUMENTS - VISA

- Valid for **ENTRY** into the United States ONLY
- NOT a permit to:
  - Stay or work in the United States
- Does not need to be valid during stay in the United States
IMMIGRATION DOCUMENTS – FORM I-94

- Download after each time you arrive in the United States
  https://i94.cbp.dhs.gov/I94/#/home
- F & J should indicate “D/S” = Duration of Status
- H-1B, TN, E-3, and other categories will indicate a specific end date.
- Need a hardcopy for Social Security & drivers license
### VISA
- **ENTRY** document only
- Applications can only be made *outside* the United States
- Does not need to be valid while *in* the United States

### STATUS
- Granted upon ENTRY (I-94)
- Must be valid at all times while *in* the United States
- Legal status indicated on document (I-797, DS-2019, I-20, EAD, entry stamp)
Carry original documents

- Domestic travel (flying within the United States)
  - Travel near border (U.S./Canada and U.S./Mexico, i.e. San Diego)
  - Travel to Arizona, Alabama, Texas
INTERNATIONAL TRAVEL

- **Documents required for re-entry:**
  - Passport - valid 6+ months into the future
  - DS-2019/I-20+EAD with travel signature, I-797
  - Valid visa, except:
    - Automatic Visa Revalidation
      - Travel with expired visa to Canada, Mexico, and islands
      - May need a visa to enter those countries
      - Other special rules apply – see IO website/advisor

- **Visas**
  - Third-country national visa applications possible
    - Check consulate website
  - Do NOT use other visas to enter: i.e. ESTA, B-1/B-2

- **Current travel guidance (COVID-19)**
  - [https://international.caltech.edu/travel-new/current_travel_guidance](https://international.caltech.edu/travel-new/current_travel_guidance)
SAFEKEEPING IMMIGRATION DOCUMENTS

- Keep documents in a safe place and note their validity
- Keep all previous immigration documents (for historical record)
- Keep copies, including all electronic I-94s
- Contact ISS if you lose your documents
STATUS VIOLATIONS

DUI (Driving Under the Influence-of alcohol)
- California Blood Alcohol Content (BAC) .08%
- An arrest = visa revocation (cancellation)
- Must see panel physician before new visa

Marijuana Usage is a Federal Offense
- Federal regulations prevail over state regulation
- Negative affect your immigration and your ability to remain in the United States

Traffic Tickets, Parking Tickets, Speeding Tickets
- No immigration impact, unless unpaid
WE ARE YOUR IMMIGRATION PARTNER – KEEP US INFORMED

- Report home address, phone or email change within 10 days
- New site of activity/research location
- Funding change
- Outside employment opportunities
- Transfer to another institution
- Adjustment to U.S. permanent residence
- Prolonged leave of absence/long-term overseas collaboration
- Early program completion or termination
CAMPUS RESOURCES

- ISS listserve for email announcements
- International Offices programs
- Annual resources for taxes
  - U.S. federal taxes: software
  - California state taxes: workshop
  - ITINs required in order to claim dependents without social security numbers

Institute Policies

- Acceptable Use of Electronic Resources
- Compliance with Export Laws and Regulations
- Conflicts of Interest
- Disability and Reasonable Accommodation
- Environment, Health, and Safety
- Nondiscrimination and Equal Employment Opportunity
- Sex- and Gender-Based Misconduct
- Substance Abuse
- Unlawful Harassment
- Violence Prevention
- Whistleblower Policy

THE CALTECH COMMUNITY'S STATEMENT ON ETHICAL CONDUCT
EMERGENCY PREPAREDNESS

- 911 Emergency Response
  - Ambulance, Police, Fire
- On campus call Caltech Security 626.395.5000
  - Caltech Security will call 911
- Wildfires - https://fire.lacounty.gov/rsg/
- Caltech Emergency Notification System
  - Text, email, and phone from Caltech Alerts
  - Everbridge Mobile App
BE SAFE AND BEWARE

DON'T GET SCAMMED!

HANG UP THE PHONE

"Your Social Security Number is linked to a crime..."
IT IS A SCAM

"The police are coming to arrest you..."
IT IS A SCAM

"You need to pay us in gift cards..."
IT IS A SCAM
F-1 OPTIONAL PRACTICAL TRAINING (OPT)

Employment Authorization Document (EAD)

Address update (home institution/SEVP Portal)

Travel—Visa Issuance

- Signed I-20 (home institution)
- Valid EAD

Track your EAD expiration date
F-1 OPTIONAL PRACTICAL TRAINING (OPT)

- Contact F-1 school 3 months before OPT expiration date
- Complete Form I-983 with PI/supervisor
- ISS has guidance for some sections
- Inform ISS of application progress
- 180-day work authorization
H-1B SPECIALTY OCCUPATION

Form I-797 Approval Notice
WHAT YOU NEED TO KNOW

- H-1B status is employer and employment specific
- Multiple H-1Bs possible
- Maximum stay - six years
  - Save all boarding passes/travel itineraries/I-94s to track time outside the United States
- Timely extensions - file before expiration date
- Change of address - submit AR-11 within 10 days
- FDNS site visits
- H-4 dependents - no work authorization
**TN, E-3, 0-1**  
**I-94 AND ENTRY STAMP**

### Electronic I-94 Arrival/Departure Record Form

**U.S. Customs and Border Protection**

<table>
<thead>
<tr>
<th>Got I-94 Number</th>
<th>I-94 FAQ</th>
</tr>
</thead>
</table>

**Admission (I-94) Number Retrieval**

- **Admission (I-94) Record Number:** 69000888852
- **Admit Until Date (MM/DD/YYYY):** 10/10/2012

**Details provided on Admission(I-94) form:**

- **Family Name:** LI
- **First (Given) Name:** LYDIA
- **Birth Date (MM/DD/YYYY):** 01/01/1996
- **Passport number:** P123123123
- **Passport Country of Issuance:** Mexico
- **Date of Entry (MM/DD/YYYY):** 04/11/2012
- **Class of Admission:** B1

![I-94 Stamp Image](image1)

![Entry Stamp Image](image2)
J-1 EXCHANGE VISITOR PROGRAM

- U.S. Department of State
  - Public diplomacy
  - Exchange
  - BridgeUSA communications from AGalert@state.gov
  - Not a dual intent category
  - Status tracked in SEVIS (Student and Exchange Visitor Information System)
DS-2019 DETAILS

- **Biographic information**

  | 1. Surname/Primary Name: Sample | Given Name: John | Gender: MALE |
  | Date of Birth (mm-dd-yyyy): 12-09-1980 | City of Birth: Anytown | Country of Birth: IRELAND |

- **Program dates**

  | 3. Form Covers Period: |
  | From (mm-dd-yyyy): 06-02-2015 |
  | To (mm-dd-yyyy): 05-15-2016 |

- **Program timing:**
  - Short Term Scholar = maximum six months
  - Research scholar = maximum five years
  - Timely extensions require timely appointment renewals
  - Grace period = 30 days after program ends
Funding

During the period covered by this form, the total estimated financial support (in U.S. $) is to be provided to the exchange visitor by:

Current Program Sponsor funds: $5,000.00
Personal funds: $3,000.00
Total: $8,000.00

Travel signature

TRAVEL VALIDATION BY RESPONSIBLE OFFICER
(Maximum validation period is 1 year)

Except: Maximum validation period is up to 6 months for Short-Term Scholars and 6 months for Camp Counselors and Summer Work Travel

1. Exchange Visitor is in good standing at the present time

Date: [mm-dd-yyyy]

Signature of Responsible Officer or Alternate Responsible Officer

2. Exchange Visitor is in good standing at the present time

Date: [mm-dd-yyyy]

Signature of Responsible Officer or Alternate Responsible Officer
TWO YEAR HOME RESIDENCE REQUIREMENT

- Does it apply to you?
- Do you need a waiver?
- Timing of waiver application

PRELIMINARY ENDORSEMENT OF CONSULAR OR IMMIGRATION OFFICER REGARDING SECTION 212(a) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-384, AS AMENDED (see item 1(a) of page 2).

The Exchange Visitor in the above program:
1. ☐ Not subject to the two-year residence requirement.
2. ☐ Subject to two-year residence requirement based on:
   A. ☐ Government financing and/or
   B. ☐ The Exchange Visitor Skills List and/or
   C. ☐ PL 94-384 as amended

(ALL US AID PARTICIPANTS G-2-0020 AND ALL ALIEN PHYSICIANS SPONSORED BY F-3-94519 ARE SUBJECT TO THE TWO YEAR HOME RESIDENCE REQUIREMENT)

Name ____________________________ Title ____________________________

Signature of Consular or Immigration Officer ____________________________ Date ____________________________

THE U.S. DEPARTMENT OF STATE RESERVES THE RIGHT TO MAKE FINAL DETERMINATION REGARDING 211(a).
Health insurance is required

Caltech provides medical evacuation and repatriation insurance for everyone in the Caltech J program

Only Caltech HMO plans meet requirements (not PPO)

Non-Caltech insurance possible
J-2 DEPENDENTS

Employment Possible

- Form I-765
- Fee
- USCIS processing times – 3 or more months
- Eligible to apply for SSN with EAD (work permit)
- Eligible to be a student
THANK YOU FOR ATTENDING

Contact us with any questions. We are here to help!

International Scholar Services | ISS@caltech.edu or ISSadvisor@caltech.edu | 266 S Chester Ave | 626-395-2188